

St. Paul's Rentals & Catering



227 Bloor Street East Toronto, ON 416-961-8116 www.stpaulsbloor.org



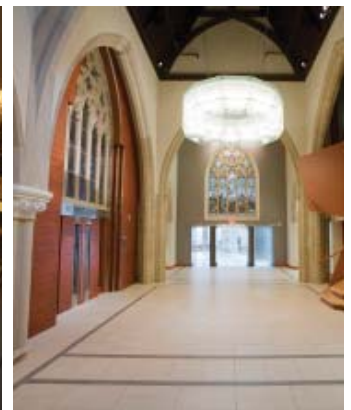
St. Paul's Bloor Street

Located in downtown Toronto, just east of trendy Yorkville, St. Paul's Bloor Street offers modern event facilities for conferences, town hall meetings, workshops, product launches, annual general meetings and receptions. We can accommodate groups of up to 250 people, with plenty of breakout rooms and delicious in-house catering services.

St. Paul's stone archways, stained glass windows and fountain courtyard, combined with practical modern amenities make it an excellent alternative to conventional hotels and convention centres. A Heritage Toronto Award of Excellence recipient, St. Paul's facilities are air-conditioned and fully wheelchair accessible.

St. Paul's is located at 227 Bloor Street East between Church Street and Ted Rogers Way (Jarvis Street).

To book your event contact Tim Johnson at tjohnson@stpaulsbloor.org or 416-961-8116 ext 235.



Rental Spaces & Rates

Board, Meeting and Breakout Rooms

Meeting Rooms are rented per hour. (Minimum 2 hour rental).

Room	Room Capacities				Price
	Theater	Classroom	Banquet	Boardroom	
Great Hall	250	100	160	35	\$125
Cody Hall	220	80	120	35	\$125
Dalton Room	65	25	40	25	\$50
Room 206	40	15	24	16	\$50
Boardroom	50	25	40	16	\$50
Music Room	150	40	72	25	\$50
Library	N/A	N/A	N/A	16	\$50
Room 212	25	10	16	12	\$25
Room 209	20	10	16	12	\$25
Room 204	20	10	16	12	\$25
Room 205	15	10	8	8	\$25

A full **Gymnasium** is available at \$75 per hour.

An **Atrium** and **Courtyard** are also available at \$150 per hour.



Optional Rental Items

Audio Visual Equipment

Flipchart	\$5
LCD projector	\$100
Overhead projector	\$25
Projector screen	No charge
Podium	No charge
AV cart	No charge
Corded podium microphone	No charge
Cordless lapel microphone	\$35
Cordless headset microphone	\$35
Television	\$25
DVD player	\$25
CD player	\$25
Conference telephone	\$100

Hi-Speed Internet

St. Paul's offers hi-speed internet access throughout the all meeting rooms.

Hi-Speed Internet	\$5
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Staffing

Early or Late Access	\$75 per hour
Event Supervisor	\$35 per hour

Miscellaneous

Piano	\$100
Keyboard	\$35
Table Cloths	\$10



Great Hall

The Great Hall is situated on the ground floor just to the west of the Atrium entrance. It serves as the main banquet hall for conferences and events, and can also be used for town hall meetings and receptions. The room features elegant wooden trusses, stone columns with carved capitals, and skylights to allow in natural light. The cathedral style ceiling comes to a peak forty feet from the floor. To eliminate any echo expected from such high ceilings, acoustic tiles have been affixed to the upper walls.

Capacity

Area: 2,520 ft²

Theatre: 250 people

Classroom: 100 people

Banquet: 160 people

Reception: 360 people

Price: \$125/hour



Cody Hall

With a stage and seating for up to 220 people, Cody Hall is the perfect space for presentations, training sessions, and is often used as the plenary hall for conferences. Cody Hall features a balcony with plush theatre style seats, built-in audio/visual equipment, and many lighting options. Cody Hall was designed by E.J. Lennox, the architect of Toronto's Old City Hall, King Edward Hotel and Casa Loma.

Capacity

Area: 1880 ft²

Theatre: 220 people

Classroom: 80 people

Banquet: 120 people

Reception: 215 people

Stage Area: 350 ft²

Price: \$125/hour



Gymnasium

With its twenty foot ceilings, the Gymnasium is an excellent space to challenge your colleagues to a basketball, badminton, or ball hockey game. The Gymnasium features varnished wood floors, excellent lighting, and fixed basketball nets. Ball hockey nets are available at no charge. Access to the men's and women's change rooms are included with the rental. Change rooms have lockers and showers. The Gymnasium can also be used as an additional large conference room if required.

Capacity

Area: 2,500 ft²

Price: \$75/hour



Library

St. Paul's Library is perfect for intimate meetings and discussions. High back plush chairs situated in front of the fireplace give the room a warm and sophisticated feel. The library is a great place for a small boardroom meeting.

Capacity

Area: 629 ft²

Lounge: 6 people

Boardroom: 12 people

Price: \$50/hour



Atrium & Courtyard

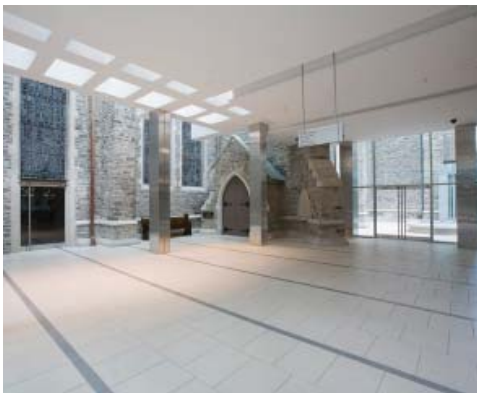
The Atrium and Courtyard are an ideal setting for a cocktail reception or award presentation. This naturally-lit space is St. Paul's main entrance and connects its three historic buildings into one cohesive facility. The Atrium's stained glass windows and stone work play off the steel finishes and the large glass doors give the space a contemporary feel. The Atrium opens through double glass doors to a small Courtyard. This is a great spot to set up a barbeque or enjoy the Courtyard's tranquil water fountain.

Atrium Lobby
Area: 1500 ft²

Fountain Courtyard
Area: 885 ft²

Capacity
Reception: 340 people
Ceremony seating: 120 people

Price: \$150/hour



Rental Packages

All Day Meeting Package:

We make it easy for you to book and manage your event with the All Day Meeting Package. This all-inclusive price offers everything you will need for an inspired meeting at a great price!

- Meeting Room 8:30am - 5:30pm
- Continental Breakfast (B2)
- Mid Morning Coffee and Tea Refresh
- Lunch: A choice off our Lunch Menu Options
- Afternoon Break with Beverages and Desserts
- Easel, Flipchart, Lectern, and Microphone
- Internet

\$65 per person - no addional service charges, gratuities or taxes. 15 person minimum. Upgrade to hotbreakfast at an additional \$7.00 per person. Meetings rooms do not include Cody Hall or the Great Hall. Upgrade to a large Hall for an additional \$35.00 per hour.



Catering

St. Paul's in-house catering services offer a variety of options for the palette. Whether you are planning a sit down dinner of filet mignon, a reception with tantalizing hors d'oeuvres, or a simple coffee break with freshly baked cookies, our on-site chef aims to make your event memorable. Our menu is available on our website (www.stpaulsbloor.org) or you can call us for more information. Our phone number is 416-961-8116.



Renting Policies

Special Events Permit & Alcohol

St. Paul's is not a licensed venue. No alcoholic beverages may be consumed on the premises without the applicable LCBO permit (Special Occasion Permit), which must be obtained by the Lessee from the LCBO. No alcoholic beverages may be served or consumed in the building outside of the space rented. No alcoholic beverages may be served or consumed in the courtyard without the applicable outdoor permit. The Lessee must supply St. Paul's with a copy of all permits prior to the date of the event. For more information about permits, visit www.agco.on.ca. Please note alcohol is only permitted in the Great Hall.

Storage

Short and long term storage of equipment for an event is available only with prior permission, and is dependant upon space limitations at St. Paul's. St. Paul's does not take responsibility for items stored on the premises. Cost of storage is \$35

Audio Visual Equipment

St. Paul's offers a selection of audio visual equipment for rent. Please see the Optional Rental Items (p 6) for a price list. Equipment is available on a first come, first serve basis.

Access

St. Paul's is open for events from 8:00 am to 9:00 pm Monday to Friday, and 9:00 am to 3:30 pm Saturdays. Early or late access is available at an additional rental cost of \$75.00 per hour. Arrangements must be made for early or late access no later than 14 days prior to the event.

Candles

Candles are permitted in designated spaces only. Use of candles must be discussed with St. Paul's staff prior to use.

Smoking

Smoking is not permitted in any indoor space at St. Paul's. Smoking is permitted in the Courtyard.



Miscellaneous

Rental Rates

Rates vary depending on the room size. Included in the rental of each room are tables and chairs for your event. Additional rental items are available. Please see the Optional Rental Items (p 5) for more information.

Booking and Payment

A 25% deposit is required at the time of booking. After the event, an invoice will be issued to the Lessee. Full payment is due within 20 business days after the date of the invoice. Payment can be made by Visa, MasterCard, American Express or cheque.

Cancellation

If the event is cancelled prior to 14 days of the event, there will be no financial penalty to the Lessee. Events cancelled within 14 days of the event are subject to a cancellation fee equal to 25% of the room costs. Events cancelled within 5 days of the event are subject to a fee equal to 50% of the catering charges for the event, plus a cancellation fee equal to 50% of the room costs. Cancellations within 48 hours are subject to 100% of all rental and catering fees. Cancellations will be accepted via fax, email, or phone.

Insurance

Proof of insurance is required for all events. If you do not have insurance, insurance can be purchased from Marsh Canada through St. Paul's.

No. of Attendees	Alcohol Served	Premium	Sales Tax	Total
1-250	No	\$100	\$8	\$108
1-250	Yes	\$175	\$14	\$189
251-500	No	\$175	\$14	\$189
251-500	Yes	\$275	\$22	\$297



Directions & Parking

By Car

From Hwy 401 West: Follow Hwy 401 and exit south onto Hwy 427. Exit Hwy 427 at QEW eastbound. The QEW becomes the Gardiner Expressway. Exit the Gardiner Expressway at Jarvis Street. Follow Jarvis Street north until it ends at Bloor Street and turn left (west). St. Paul's is on the south side of the street.

From Hwy 401 East: Follow Hwy 401 and exit south to the Don Valley Parkway. Exit the Don Valley Parkway at the Bayview-Bloor exit. Stay to the left on the exit ramp and turn right (west) when you come to Bloor Street. St. Paul's is at 227 Bloor Street, just west of Ted Rogers Way (formally Jarvis Street).

From the Gardiner Expressway: Exit the Gardiner Expressway at Jarvis. Follow Jarvis Street north until it ends at Bloor Street and turn left (west). St. Paul's is on the south side of the street.

By TTC

St. Paul's is located on Bloor Street between Bloor-Yonge and Sherbourne subway stations. From Bloor-Yonge subway station, walk one and a half blocks east on Bloor Street. From Sherbourne Station, walk two and a half blocks west on Bloor Street.

St. Paul's is on the south side of the street.

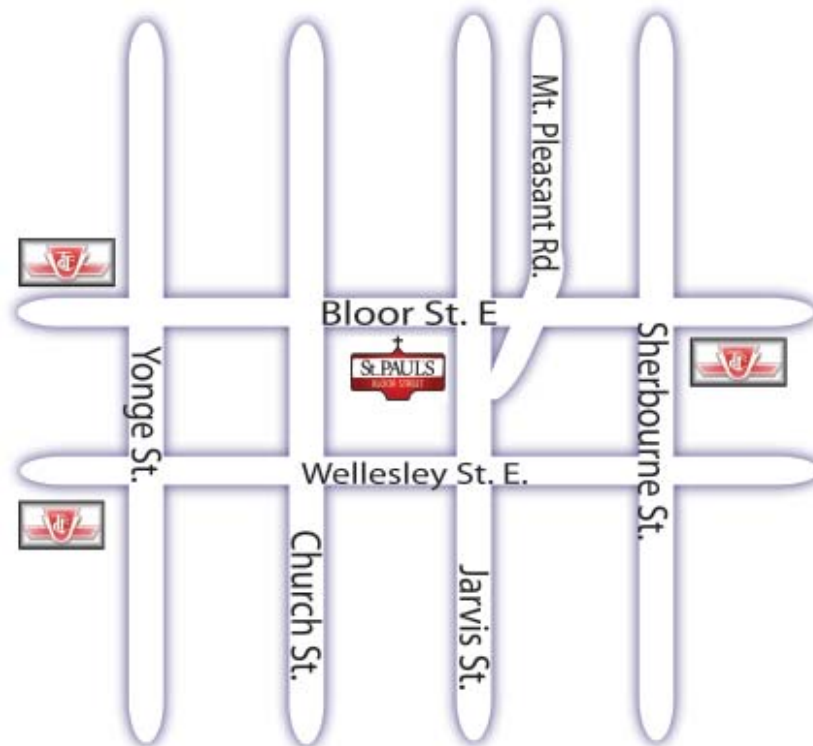
Parking

Pay parking lots are located nearby. Metered street parking is available.

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St. Paul's Map



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